

CHAPTER 51  
REMEDATION OF AGRICHEMICAL SITES

**21—51.1(161) Definitions.** As used in this chapter:

“*Department*” means department of agriculture and land stewardship.

**21—51.2(161) Agrichemical remediation board.** The agrichemical remediation board was established by Iowa Code section 161.3 and is charged with the responsibility of executing remediation agreements; reviewing and determining the eligibility for site remediation; approving administrative costs of the department; and consulting with the department in the adoption of rules necessary to carry out the provisions of Iowa Code chapter 161.

**51.2(1) Organization and operation location.** The agrichemical remediation board is located within the Department of Agriculture and Land Stewardship, Henry A. Wallace Building, East 9th and Grand, Des Moines, Iowa 50319. The department’s office hours are from 8 a.m. to 4:30 p.m., Monday through Friday.

**51.2(2) Membership.** The agrichemical remediation board consists of seven members as set forth in Iowa Code section 161.3.

**51.2(3) Staff.** Staff assistance is provided through the department as designated by the secretary of agriculture.

**51.2(4) Advisors.** The agrichemical remediation board may solicit input from advisors without restriction as determined by the board.

**51.2(5) Meetings.** The agrichemical remediation board shall meet on a regular basis and annually to elect a chairperson. The board shall meet at other times at the call of the chairperson or upon written request to the chairperson by two or more members. Meetings may be in person or via telephone conference as determined by the chairperson.

*a.* All board meetings shall comply with Iowa Code chapter 21. A quorum of an absolute majority of the board members must be present to transact business. Action by the board requires the approval of an absolute majority of board members.

*b.* Meetings will follow Robert’s Rules of Order. Minutes of each meeting will be available from the Secretary of Agriculture, Department of Agriculture and Land Stewardship, Henry A. Wallace Building, East 9th and Grand, Des Moines, Iowa 50319.

**51.2(6) Open records.** All public records of the board are available for public inspection during business hours. Requests to obtain records may be made by regular mail, by electronic mail, by telephone or in person to the secretary’s office, department of agriculture and land stewardship. Minutes of the board meetings may be obtained without charge. Other records requiring more than five copies may be obtained upon payment of the actual cost of copying.

**51.2(7) Budget.** The agrichemical remediation board shall submit a proposed budget to the secretary of agriculture no later than May 1 of each year.

**51.2(8) Reports.** The agrichemical remediation board shall submit a report to the general assembly by January 10 of each odd-numbered year. The report shall provide a summary and a detailed accounting of the board’s financial condition including expected revenue and expenses during the following two years.

These rules are intended to implement Iowa Code section 161.3.

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